

**LOS ANGELES COUNTY – DEPARTMENT OF MENTAL HEALTH  
QUALITY ASSURANCE LIAISONS’ MEETING MINUTES  
MONDAY, AUGUST 8, 2016**

<b>Attendees</b>	Aelyen Yoon Agnieszka Medina Allen Pouravanes Antonio Banuelos Bethlehem Assefa Bradley Bryant Caesar Moreno Charles Onunkwo Christina Kubiojiri Crystal Cianfrini-Perry David Tavlin Debi Berzon Leitelt Debra Mahoney Diane Guillory Elizabeth Pak	Emily Ramos Erin Steponovich Gassia Ekizian Helen Park Iling Wang Jennifer Hallman Jessica Walters Joel Solis Juanita Olivas Kari Thompson Kary To Kim Kieu Kimber Salvaggio Lisa Harvey Marc Borkheim	Margaret Faye Mary Camacho Fuentes Michele Munde Michelle Rittel Michelle Young-Sambajon Misty Aronoff Monika Johnson Nikki Collier Randolph Faveau Rhiannon DeCarlo Robin Washington Sonya Wangpuchakane Susan Cozolino Thang Nguyen Victoria Lee
<b>Agenda Item</b>	<b>Discussion and Findings</b>	<b>Decisions Recommendations Actions Tasks</b>	<b>Presenter</b>
<b>Call to Order</b>	Meeting was called to order at 10:40 a.m.		Jen Hallman
<b>Introductions</b>	Attendees introduced themselves		Jen Hallman
<b>Minutes</b>	Draft minutes were not approved.		Jen Hallman
<b>Announcements</b>	<ul style="list-style-type: none"> <li>Welcome back Bradley Bryant and Robin Washington!</li> <li>Letter from DHCS regarding questions from the training is still being reviewed; no date for release</li> </ul>		Brad Bryant
<b>Audits/Reviews</b>	<ul style="list-style-type: none"> <li>Auditor Controller: <ul style="list-style-type: none"> <li>August 22 – LAUSD</li> <li>September 8 - Starview</li> <li>September 28 – El Dorado Community Service Center</li> </ul> </li> </ul>		Brad Bryant
<b>Medi-Cal Certification Section</b>	<b>Legal Entity information across databases:</b> <ul style="list-style-type: none"> <li>Important for the following databases to all be updated with legal entity information changes: Secretary of State, NPSS, and State OPS</li> <li>Appears that NPSS is not being updated when updating information with DMH CDAD</li> </ul>	Certification staff can be contacted.	Norma Cano
<b>State DHCS Updates</b>	<b>Update re: MAA (DO Only)</b> <ul style="list-style-type: none"> <li>DHCS Letter issued with effective date of October 1, 2016</li> <li>DMH will need to update the claiming plan</li> </ul>		Diane Guillory

	<p><b>Initiating Waiver Requests</b></p> <ul style="list-style-type: none"> <li>• QIC chairs should remind providers regarding requirements particularly for psychology student candidates that have successfully completed 48 semester, trimester or 72 quarter units of graduate course work but not including internship or dissertations</li> <li>• DHCS Letter 10-03 provides requirements</li> </ul> <p><b>BBS Registration &amp; Timelines</b></p> <ul style="list-style-type: none"> <li>• A minimum of 60 business days is required to process an application in the BBS website when requesting law &amp; ethics registration for new registrants.</li> </ul>	QIC Chairs requested Diane send out the DHCS Letter and additional documentation regarding this requirement	
<b>Training &amp; Operations</b>	<p><b>QA website update:-</b></p> <ul style="list-style-type: none"> <li>• The final minutes for May and June are now available.</li> <li>• The contact list for the SA chairs/co-chairs will be updated.</li> </ul> <p><b>Schedule of Trainings &amp; Presentations (see handout):</b></p> <ul style="list-style-type: none"> <li>• The first Supervisor's Documentation Training for DO's went well.</li> <li>• Registration for the Understanding Documentation Training for Friday, September 30 is full.</li> <li>• Still confirming dates for October and November's training.</li> </ul>		Nikki Collier
<b>Policy &amp; Technical Development</b>	<p><b>DRAFT QA Bulletin: DHCS Chart Review Report Received:</b></p> <ul style="list-style-type: none"> <li>• Two modifications were requested to DHCS related to the draft report.</li> <li>• August 22: QA will contact providers that were in the audit with specific findings and disallowances</li> <li>• August 29: Requests for appeal due to QA</li> <li>• September 2: Plans of Correction due to QA</li> </ul> <p><b>DRAFT Clinical Forms Bulletin: Outcome Measures Application form modifications:</b></p> <ul style="list-style-type: none"> <li>• The modifications are minor.</li> <li>• The plan is to get all the forms posted in the bulletin.</li> </ul> <p><b>DRAFT Outpatient Medication Review Revisions:</b></p> <ul style="list-style-type: none"> <li>• Minor revisions made to be in compliance with regulatory requirements:</li> </ul>		

	<p>1) Statement about reasonable alternatives; 2) Side effects if taken longer than three months; 3) Clients consent can be revoked at any time;</p> <p><b>Update: Excluded Diagnosis</b></p> <ul style="list-style-type: none"> <li>• QA submitted a formal request to the DHCS to add in seven currently excluded diagnoses.</li> <li>• Discussed the proposed edits DHCS is to put into the claiming system; DMH has proposed alternative method to identify services with an excluded diagnosis that should be reimbursed (assessment, crisis intervention)</li> <li>• Finalizing reports for DO programs to monitor</li> </ul> <p><b>Reminder: SRL in EHRs</b></p> <ul style="list-style-type: none"> <li>• Service Request Log is required to be in a provider's EHR so they can electronically submit their access to care data.</li> <li>• Effective October 2016 QA will be working with providers and vendors as a pilot in collecting that data to monitor.</li> </ul> <p><b>Update for DO: Suicide Risk Assessment and Mitigation Policy</b></p> <ul style="list-style-type: none"> <li>• A notice is being drafted related to this policy. Going to EMT meeting on August 9 if approved will come out on that day.</li> </ul> <p><b>MHSA Funding for Crisis Stabilization</b></p> <ul style="list-style-type: none"> <li>• This does not impact most programs.</li> <li>• DHCS issued a definitive answer that allows the use of MHSA dollars for clients who are in crisis stabilization. QA Bulletin will allow MHSA funding for clients in crisis stabilization unit to help clients who could stay up to 23 hours 59 minutes.</li> </ul> <p><b>Plan Development Discussion</b></p> <ul style="list-style-type: none"> <li>• <u>Potential</u> additional requirement to mention treatment plan when claiming for plan development and that you must be a treating provider to claim plan development.</li> <li>• Discussed situations when a provider may not be treating the client and could claim plan development</li> </ul>		
<b>HIM</b>	<p><b>Revised MH602 Authorization for PHI Disclosure:</b></p> <ul style="list-style-type: none"> <li>• Will be updated to be in full compliance with legislature amendment Section 1150 of the evidence code.</li> </ul>		Charles Onunkwo

	<ul style="list-style-type: none"> <li>The amendment took place on January 1, 2016. The policy is for all providers.</li> <li>Requirement to specifically state whether HIV/AIDS/drug and alcohol records may be released.</li> </ul>		
<b>Upcoming Items</b>	<ul style="list-style-type: none"> <li><i>COS Manual Changes and Trainings – to be drafted</i></li> <li><i>Procedure Codes Guide</i></li> </ul>		Jen Hallman
<b>Next Meeting</b>	Monday, September 12, 2016 550 S. Vermont Avenue, 10th Floor Los Angeles, CA 90020		Jen Hallman